



Batchelor Road
Fleckney
Leicester
LE8 8BE

24th April 2017

Dear Parents

Induction Programme for entry to our Foundation Stage Unit

The staff and I realise that starting school is a giant step for you as well as for your child. We aim to make the process as smooth and enjoyable as possible for everyone. We would like to inform you about our Induction Programme so that you will have a timetable to refer to.

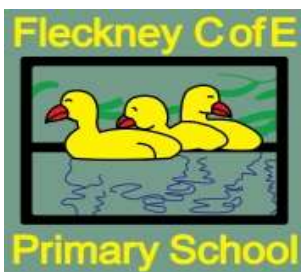
- 1. Week beginning 24th April.** Our Foundation Stage staff will visit the Fleckney pre-school organisations. This will give your child the opportunity to meet our staff in the familiar surroundings of their pre-school group. Please advise the Fleckney School office if your child currently attends a pre-school outside of Fleckney and we will arrange for our staff to visit your child's pre-school.
- 2. Monday 12th June, Tuesday 13th June, Monday 19th June, or Tuesday 20th June from 1.30 to 2.45 pm.** (Details will be provided in due course) Your child will be invited to a play afternoon in the Foundation Stage unit. They will be part of a small group of pre-school children who will spend time with our current year group and will be encouraged to take part in our daily routine. We will let you know nearer to the time if your child will be coming to us with a group from their pre-school or if you will be required to bring them.
- 3. Thursday 15th June from 3.30 to 4.15 or 4.15 to 5.00 pm.** You and your child are warmly invited to visit us and have the opportunity to look round the Foundation Stage unit and participate in a selection of the activities we offer. We will send more information of this open afternoon closer to the date, giving you details of the session you are invited to attend. The **school uniform** supplier will also be present and will have items of uniform available for your child to try on, if required. Orders may be placed on this day and should be ready for collection from the School Office before the end of term.
- 4. Thursday 22nd June from 6.00 – 7.00 pm – meeting for parents.** At this meeting you can expect to receive important information about your child starting school. The kitchen staff will also provide information about school meals and members of our parents' association will also be on hand. There will be some pre-loved nearly new uniform items on sale as well. It is very important that you are able to attend this meeting. On this occasion we would like the meeting to be parents and carers only.



Tel: 0116 2402288, fax: 0116 2402370

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Head Teacher: Mr T Leah



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5. **Tuesday 29th and Wednesday 30th August.** You and your child will be allocated an appointment time on one of these days to meet with their class teacher. Details of the appointment will be given at the meeting for parents on Thursday 22nd June.
6. **Thursday 31st August to Thursday 7th September.** The children will attend part time sessions during this period.
If your child's birthday falls between 1st September and 29th February they will attend morning sessions 8.50am – 11.45am each day.
If your child's birthday falls between 1st March and 31st August they will attend afternoon sessions 12.45pm – 3.05pm each day.
7. **Wednesday 6th September - Lunch with your child.** Children attending the morning session will stay at school for lunch with a parent / other family member. Parents should arrive at 11.45am and then take their child home after lunch at 12.30pm. More details will follow.
8. **Thursday 7th September - Lunch with your child.** Children attending the afternoon session will arrive at school at 11.45am to have lunch with a parent / other family member. Adults will leave at 12.30pm and the children will remain in school until 3.05pm. More details will follow.
9. **Friday 8th September.** All children will attend the morning session on this day and stay for lunch with us. Children will be in school from 8.50am and will need collecting at 1.00pm from the Foundation Stage Unit.
10. **Monday 11th September** your child will attend full time from now on, staying at school for lunch.

We look forward to welcoming you to our school.

Yours sincerely

Mr T Leah
Headteacher

