

Batchelor Road  
Fleckney  
Leicester  
LE8 8BE

31st August 2018

Dear Parents / Carers,

We would like to welcome you to Key Stage 1 for this autumn term and give you some information about some of our important routines.

### Arriving at school in the morning

The KS1 door will open for the children at 8.50am. The teachers will be in the classrooms to welcome the children and settle them into morning activities. Our HLTAs Mrs Holman and Mrs Farrow will be available at the KS1 door to take messages and answer questions. If you need to speak to your class teacher then please liaise either with the office or leave a message with our HLTAs.

### At the end of the school day

At the end of the school day Year 1 exit the KS1 building through the side door and Year 2 exit the building through the main KS1 door. We ask them to wait with their teacher until they can see the adult who is taking them home. They also must tell their teacher before going over to their adult. It can be quite crowded in the playground, so we ask that Year 2 parents wait nearer the KS1 apparatus and the Year 1 parents wait past the pavilion. This will help the children to spot who is picking them up more easily and allow us to keep the children safe during transition. If your child is attending After School Club at the school, they will be handed directly to a member of staff outside the classroom door.

The playground gates will be locked each day by 3.30pm, please ensure you leave the playground by this time.

### A different person picking up

If a different person to usual such as a neighbour or another child's parent is picking your child up, please let the staff know before school. If we are not aware then we will check arrangements by contacting you before releasing your child. We hope that you will understand that this is simply to keep your child safe.

### Physical Education in Key Stage 1

PE and games are essential parts of the school curriculum and vital in building a healthy lifestyle. We need to ensure that children change into the correct kit for each activity for health and safety reasons and to encourage full participation.

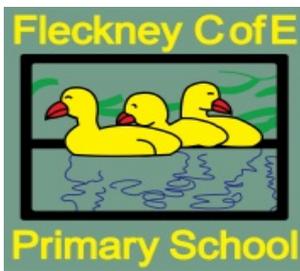
Key Stage One children will have one session of indoor and one of outdoor PE per week, except when the weather is totally unsuitable. (Swimming will be Spring 2 for Year 2 and Summer 1 for Year 1.)



Tel: 0116 2402288, fax: 0116 2402370

email: [fleckneyprimary@fleckney.leics.sch.uk](mailto:fleckneyprimary@fleckney.leics.sch.uk) website: [www.fleckney.leics.sch.uk](http://www.fleckney.leics.sch.uk)

Head Teacher: Mr T Leah



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Indoor PE kit of t-shirt, shorts and plimsolls should be in school at all times. We recommend and encourage the children to wear the green t-shirts and black shorts which are available to order. **All P E kit must be clearly named.**

**Timetable for indoor PE is as follows:-**

Mrs Headley and Miss Ganda's classes (2KH and 2KG) Tuesday afternoon  
Miss Baum/Mrs Taylor and Miss Bennett's classes (1BT and 1JB) Wednesday afternoon

Outdoor kit needs to be brought in on their outdoor PE day and may be either taken home again at the end of the day or left in school if not muddy. Depending on the weather, it should consist of:-

- t-shirt and shorts (after Easter)
- warm jumper and joggers
- trainers (not plimsolls) for outdoor use and thick socks.
- hat and gloves where necessary.

**Timetable for outdoor PE is as follows:-**

Mrs Headley and Miss Ganda's classes (Year 2) Friday afternoon  
Miss Baum/Mrs Taylor's and Miss Bennett's classes (Year 1) Monday afternoon  
(with Mrs Hughes)

Please make sure your child has the correct kit in school and does not wear earrings on their designated PE days.

**Home learning**

This will be given out on Fridays and should be brought into school for Years 1 and 2 on the following Thursday.

Please note, the first spelling test will be on 14<sup>th</sup> September. The children will find out their Phonics groups on Monday 10<sup>th</sup> September. Spellings will be given out in Phonics groups.

We're very much looking forward to working with you this year.

Yours sincerely

Key Stage One Staff



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