



Batchelor Road  
Fleckney  
Leicester  
LE8 8BE

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14<sup>th</sup> February 2019

Dear Parents,

**Weekly Meal Pattern Amendment Reminder**

We order any hot meals requested for the children in advance from our school kitchen, and as such require notice from parents for any change to the default meal pattern.

Please be aware that we order the meals for the next week on a Friday. If you wish to change your child's meal pattern please advise the office. If we are notified by **9.30am on a Friday** we will be able to make the change for the next week.

For a request for a meal in **exceptional circumstances**, parents must order on the day at the school office before 9.30am.

Meals should be paid for in advance on Parentmail and the cost for Key Stage 2 meals is £2.20. All children in Foundation Stage and Key Stage 1 will continue to be eligible for Universal Free Meals.

Yours sincerely,

School Office Team



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Head Teacher: Mr T Leah